

CHECKLIST

The AI Release Readiness Checklist

A practical gate for AI features: failure modes, evaluation, oversight and rollback, checked before launch.

FORMAT

12 checks

TIME

40-60 min

WHO IT'S FOR

Product, QA and delivery teams shipping an AI-powered feature

USE IT WHEN

Use before an AI feature goes live, not after something goes wrong.

01 Failure modes

- What are the realistic ways this feature gives a wrong or harmful answer?
 - Have we actually tried to break it, not just tested the happy path?
 - What's the worst thing a confident wrong answer could cause here?
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02 Evaluation

- Do we have an evaluation set that reflects real usage?
 - What does “good enough to ship” mean, in measurable terms?
 - Who reviewed the evaluation results before this decision?
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03 Oversight

- Where does a human still check or approve the output?
 - Is that oversight point actually enforced, not just assumed?
 - What happens when the human isn't available?
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04 Rollback

- Can this feature be turned off quickly if something goes wrong?
- Who is responsible for making that call?
- Is there a plan for what users see if it's rolled back mid-use?

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This resource is deliberately lightweight. Adapt the language to your context and capture the decisions that follow.